
June 11, 2019| 12:00 PM| Meeting called to order by Sarah St. Andre at 12:37 PM

Yerby's House, 41556 Hepatica Ct., Ashburn, VA 20148

Attendees: Chia Richardson, Shannon DePrado, Erin Mastrangelo, Sarah St. Andre, Ashley Sullivan, Antonia Yerby and Jen Steverson

Approval of Minutes of the Previous Meeting

Approved by email.

Treasurer's Reports

1. Current Balance: \$25,988.94
 2. Quarter 1 Funds
 - a. \$700 for teacher supplies
 - b. \$200 for Teacher Welcome Breakfast
 - i. restock teacher lounge, staff breakfast
 - c. \$500 for Back to School Bash
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Committee Report

1. School Lunches
 - a. 4 days of lunches for 2019-2020
 - i. 2 days Market Salamander, 1 day Chick-Fil-A, 1 day pizza
 - b. Market Salamander will come in and do buffet style
 - i. Lowers cost
 - c. Pizza
 - i. Need a weekly dedicated volunteer that will come in on Wednesdays to be in charge of pizza lunch and 2 more volunteers to help pass out.
 - ii. Need to decide on vendor
 - iii. Costs:
 1. \$3/student or \$4 (\$1 donation) to help cover costs of some of the students in the school
 - d. Possibly offer ice cream, as a fundraiser, in the fall if a volunteer is willing to step up and run it.
2. After School Programs (Jacqueline Farrell is the LEAD)
 - a. Running Club (\$35- Jacqueline Farrell)
 - b. STEM club (\$130-through a vendor)
 - c. Art club (Ashley Sullivan)
 - d. Chess club (Mackenzie Escobar)
3. Garden Committee
 - a. Gardens need weeding
 - b. Mary and Loree have volunteered to work on gardens
 - c. Christine Fouad is going to be in charge of taking care of the big flower pots in the front of the school.
 - d. Water barrel in the back of the school has been uninstalled so we need to decide where to reinstall it.
4. BWS
 - a. Santa is booked!
 - b. Heidi Barry is taking on auction procurement
 - c. Chia Richardson is in charge of auction closeout

- d. Each PTO member needs to take on a LEAD position with BWS
- e. Teachers and their rooms
 - i. Have their rooms cleaned out by Friday (12/06) by around 9/10 AM.
 - ii. Up to them when it gets done (Thursday after school or Friday morning)
 - iii. Ask teachers to come in to help out a little Friday with set-up and then the rest of the time that day is theirs.
- f. New sleigh this year
- g. Possibly have carolers that walk around and sing during BWS
- h. Parade
 - i. Plan is to just walk in parade this year- No trailer
 - ii. Possibly find a pick-up truck for littles to ride in

NEW Business: Topic, Discussion Leader, Allocated Time

1. Staff Breakfast
 - a. Look into using Chick-Fil-A points to get food for the Back to School Staff Breakfast or talk with Miriam about some other type of breakfast food.
 - b. Discussed possibly providing food items for a staff get together before school starts
2. Back to School Bash
 - a. Friday, August 9th from 5:30-7:30
 - b. Danzenbaker's are the LEAD for running this event
 - c. Potluck type event or look into getting a couple of food trucks
3. PTO Fall Event
 - a. Loudoun United Soccer Game was scheduled for August 9th
 - b. Date changed to Friday, September 13th at 7:30 PM
4. Mentor Families for 2019-2020 School Year
 - a. All vintage families can be mentor families
 - b. Find out how many new families are coming in and ask old families if they will mentor the new families.
5. Bylaws
 - a. Change bylaws so that the teacher representative can have a vote
 - b. Change bylaws to only 2 general PTO meetings each year
 - i. change wording to PTO Information Session
6. Calendar
 - a. Back to School Bash (POC Antonia)- Friday, August 9, 2019 from 5:30-7:30 PM
 - b. Back to School PTO Staff Breakfast (POC Erin)
 - c. Loudoun United Soccer Game (POC Erin)- Friday, September 13, 2019 at 7:30 PM
 - d. BWS (POC Sarah)- Saturday, December 7, 2019
 - e. Teacher Appreciation Week of 2/10/20- 2/14/20 (Needs POC)
 - f. Bingo Night (POC Erin)- Friday, March 13, 2020
 - g. Pool Party (POC Jen)- Friday, May 29, 2020
 - h. Leo Fair- Friday, June 5, 2020 (Needs POC)
 - i. Graduation- Monday, June 8, 2020 (Needs POC)
7. Outdoor Classroom
 - a. Look into purchasing benches, seats, and storage for the outdoor classroom with money raised from the dessert auction at Leo Fair Night.
8. Chromebooks
 - a. LCPS has an initiative to provide computers for all LCPS students by 2021; we need to capitalize on this commitment.
 - i. Fiscally it does not make sense for the PTO to spend money on Chromebooks when the county is committed to providing them for every student in the county.
 - ii. We will be getting in contact with LCPS to see when we will be on the schedule to receive Chromebooks.

- b. The PTO has limited Funds
 - i. After our budget meeting in July we will know what we will have as potential reserves
 - ii. Unfortunately, due to poor financial decisions by the previous PTO, there were no reserves for the current year.
- c. M CCS teachers are not focused on a 1 to 1 computer ratio
 - i. The teachers are not the driving force behind the initiative to get more Chromebooks and are not pushing for a 1 to 1 computer ratio.
 - ii. The teachers have discussed that they would like 1 more class set of Chromebooks, to make testing easier, but see no need for each student to have their own Chromebook.
 - iii. It was discussed that many parents do not want a 1 to 1 ratio at M CCS. M CCS is supposed to be different than other schools by having more hands-on learning, and therefore a 1 to 1 ratio is not needed or wanted by many members of the M CCS community.

OLD Business

1. Wrap up Q4 Leo Night:
 - a. What did we like, what do we want to change? [Do not schedule Leo Night the day before graduation.](#)
 - b. How much did we make? \$600
 - c. Do we continue saving for outdoor classroom furniture? What do we want to purchase? [Look into purchasing seating, benches and storage for outdoor classroom.](#)
 - d. Sarah take notes on this event and add to Google Drive for reference next year.
2. Field Day:
 - a. Add a volunteer coordinator for this event.
 - b. Erin will take notes on this event and add to Google Drive for reference next year.
3. Graduation:
 - a. What worked, what may need to change for next year?
 - b. Shannon take notes on this event and add to Google Drive for reference next year.
4. Pool Party:
 - a. What worked, what do we want to change? [Worked well having the swimming split into 2 sessions and having activities for the kids to do while they aren't swimming.](#)
 - b. Jen take notes on this event and add to Google Drive for reference next year.
 - c. Assign task of reserving a pool for next year to someone for the fall. [Jen will be in charge of reserving the pool for next year.](#)
5. Police and Fire Department:
 - a. Send them our calendar for next school year (when approved).
 - b. Revisit the lessons that they can offer our students.
 - c. Jen get the new Principal up to speed in the fall.
6. School Supply Kits:
 - a. School should be distributing the supply list to current families

Action Items

Antonia:

- Look into pizza vendor for next school year (Dominos, Tony's, Anthony's)
- Consider what LEAD position you want for BWS
- Look over bylaws on Google drive and propose any edits

Sarah:

- Starting to find volunteers for BWS
- Look over bylaws on Google drive and propose any edits
- Take notes on Q4 Leo Fair Night event and add to Google Drive for reference next year

Shannon:

- Consider what LEAD position you want for BWS
- Look over bylaws on Google drive and propose any edits
- Take notes on Graduation and add to Google Drive for reference next year
- Meet with Mary and Loree to talk about Garden Committee for 2019-2020 school year

Chia:

- Consider what LEAD position you want for BWS
- Look over bylaws on Google drive and propose any edits

Erin:

- Consider what LEAD position you want for BWS
- Talk with Miriam about PTO staff breakfast
- Look into moving DC United game from August to September
- Look over bylaws on Google drive and propose any edits
- Take notes on Field Day and add to Google Drive for reference next year
- Continue conversation with LCPS about Chromebooks

Jen:

- Consider what LEAD position you want for BWS
- Look over bylaws on Google drive and propose any edits
- Get the new Principal up to speed in the fall on having the Middleburg Police Department come in to do some type of DARE program with the 4/5 students. Also talk about a program with the lower grades about stranger danger, safety, etc.
- Take notes on the pool party and add to Google Drive for reference next year

Ashley:

- Consider where to help with for BWS
- Look over bylaws on Google drive and propose any edits
- Look into cost/vendor for purchasing benches, storage and seating for the outdoor classroom

Next Meeting & Adjourn

Budget Meeting: Monday, July 8, 2019

Bylaw Meeting: Monday, July 15, 2019 or Tuesday, July 16, 2019

Meeting adjourned at 3:00 PM