
July 8, 2019 | 6:00 PM | Meeting called to order by Sarah St. Andre at 6:12 PM

Mastrangelo's House, 41074 Moondancer Ct., Aldie, VA 20105

Attendees: Ashley Sullivan, Chia Richardson, Shannon DePrado (called in), Erin Mastrangelo, Sarah St. Andre, Jen Steverson

Approval of Minutes of the Previous Meeting

Approved by email

Treasurer's Reports

PTO Budget Meeting

Quarter 1

- Field trips \$500 per grade level (\$1500)
 - o Additional \$250 to cover transportation if needed (\$700)
- Curriculum Support \$500
 - o Changed name from Assemblies
 - o Money can be used for assemblies or some other program that the principal wants to bring in
- \$100 PTO Teacher Welcome Breakfast
 - o Tuesday, July 30th 9:00 (PTO arrive at 8:30 AM)
 - o Vegetarian option and gluten free option needed
- Back to School Bash
 - o Raise funds from \$500 to \$1000
- Got rid of \$500 for PTO General Meeting
- \$100 to restock the food in teacher lounge
 - o PTO will supply snacks and creamers
- PTO Community Night
 - o Removed funds for this event: families pay for their own tickets
 - o Soccer Game- Sept.13 @7:30 PM
 - Have families RSVP by August 29th
- Misc. Fund of \$300
 - o Can be used for unforeseen expenses
- Teacher Social
 - o \$150 gift card to a restaurant
 - o Sarah motioned, Jen 2nd, all approved
- Teacher Stipend \$850
 - o \$100 for full time teachers
 - o \$50 for part time teachers
 - o Teachers submit receipts for reimbursement
 - o PTO buy and deliver supplies for closet

Quarter 2

- Field trips \$500 per grade level (\$1500)
 - o Additional \$250 to cover transportation if needed (\$700)
- Curriculum Support \$500
- \$100 to restock the food in teacher lounge

- Misc. Fund of \$300
- BWS \$8,000

Quarter 3

- Field trips \$500 per grade level (\$1500)
 - o Additional \$250 to cover transportation if needed (\$700)
- Curriculum Support \$500
- Misc. Fund of \$300
- Teacher Appreciation Week \$750
- PTO Community Night \$1500
 - o Increased funds from \$750 to \$1500
 - o Sarah motioned for increase, Erin 2nd the motion and everyone approved.

Quarter 4

- Field trips \$500 per grade level (\$1500)
 - o Additional \$250 to cover transportation if needed (\$700)
- Curriculum Support \$500
- \$100 to restock the food in teacher lounge
- Misc. Fund of \$300
- Leo Fair \$500
- PTO Insurance \$506
- Graduation Committee \$300
 - o Include shirts and some supplies for graduation
- Pool Party \$350

Budget for 2019-2020 is \$26,456.00

- Sarah motioned to make the budget for 2019-2020 official, Chia 2nd the motion and everyone approved.

Next Meeting & Adjourn

Next meeting is August 12th at 6:00 PM at Ashburn Panera.

Meeting ended at 9:40 PM